

REGULAR MEETING OF THE CHAIRPERSON AND BOARD OF TRUSTEES OF
FAIRMONT NEBRASKA

September 14, 2020

The Regular Meeting of the Fairmont Village Board of Trustees was convened in open and public session on Monday, September 14, 2020 at 7:00 p.m. at the Fairmont Village Hall, 635 6th Ave., Fairmont NE. Notice of the meeting was given in advance according to proper notification by posting of meeting notice at Heartland Bank-Fairmont Branch, U.S. Post Office and Fairmont Village Hall. Chairperson Aaron T. Fintel called the meeting to order. Clerk/Treas. Linda Zuerlein recorded the minutes. Board members present upon roll call were: Chris Grant, Larry E. Klipp, Tricia Galusha-Chapman, and David R. Seggerman. Visitors to the meeting: Lisa Riley, Don Moses, Jennifer Slezak, Ryan Kavan, Skip Radke, Dan Slocum, Sherry Rose and Tyler Salmon. Chairperson Fintel noted that a copy of the Open Meetings Act was posted on the bulletin board in the council meeting room for public inspection and review. Fintel moved and Klipp seconded to approve minutes from the August 10, 2020 and August 24, 2020 Board meetings. Voting aye: Fintel, Klipp, Grant, Galusha-Chapman and Seggerman. Motion approved. July 31, 2020 Treasurer's Report was placed on file.

BUDGET HEARING

Chairperson Fintel opened a public hearing to receive comments on the 2020-2021 Village of Fairmont budget at 7:05 p.m. No public comments were received. Lisa Riley, Mierau & Co. reviewed 2020-2021 fiscal year budget documents. Chairperson Fintel closed the public hearing at 7:15 p.m.

PUBLIC HEARING FOR SETTING TAX LEVY

Chairperson Fintel opened a public hearing to receive comments on setting the tax levy for 2020-2021 fiscal year at 7:16 P.M. Board reviewed proposed Resolution for the levy to be set for 2020-2021 fiscal year. No public comments were received. Chairperson Fintel closed the public hearing at 7:31 p.m.

PUBLIC HEARING FOR ZONING CHANGE

Chairperson Fintel opened a public hearing to receive comments on zoning change on Lots 1-8 Block 3, Fillmore Addition, Fairmont, Fillmore Co. NE. from an R-1 Residential to proposed Zoning I-1 Light Industrial at 7:05 p.m. No public comments were received.

Jennifer Slezak, Fillmore County Zoning Admin. reviewed the zoning change and Fillmore County Zoning Commission passed zoning change at the August 17, 2020 County Planning Commission. Zoning hearing closed at 7:35 p.m. Ordinance for zoning change will be drafted for the October meeting.

BUDGET ORDINANCE #20-540

Galusha-Chapman introduced ORDINANCE #20-540 AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE and moved that the statutory rule requiring reading on three days be dispensed with. Grant seconded the motion to suspend the readings. Voting aye: Galusha-Chapman, Grant, Klipp, Seggerman and Fintel. Motion approved. Seggerman moved and Fintel seconded to pass and adopt Ordinance #20-540. Voting aye: Seggerman, Fintel, Grant, Klipp and Galusha-Chapman. Motion approved. Ordinance #20-540 approved and adopted.

RESOLUTION #2020-07 SET LEVY

Fintel moved and Galusha-Chapman seconded to approve and adopt RESOLUTION #2020-07 to set the levy for the 2020-2021 fiscal year for \$0.750000 per \$100 of assess value (General Fund Levy \$0.450000 (\$437,690.55) and Bond Fund Levy \$0.300000 (\$291,793.70)). Voting aye: Fintel, Galusha-Chapman, Grant, Klipp and Seggerman. Motion approved. Resolution #2020-07 approved and adopted.

SUBDIVISION AUDIT WAIVER

Klipp moved and Fintel seconded to approve a 2020-2021 Budget Waiver for Fairview Manor. Voting aye: Klipp, Fintel, Grant, Galusha-Chapman and Seggerman. Motion approved

RYAN KAVAN, JEO CONSULTING GROUP INC.

Nebr. Dept. Environment & Energy (NDEE) Drinking Water Planning Grant

Ryan reviewed information from NDEE regarding the Drinking Water Planning Grant. Fairmont received this information from NDEE to study correcting manganese in the public water system. If selected the Village would receive \$20,000 towards the cost of the study—village portion would be \$2,000. Fintel moved and Galusha-Chapman seconded to approve and adopt Resolution #2020-08 authorizing submittal of the NDEE Drinking Water Planning & Report Grant Application. Voting aye: Fintel, Galusha-Chapman, Grant, Klipp and Seggerman. Motion approved. Resolution #2020-08 approved and adopted.

2021 Water Main Replacement Project

A Professional Services Agreement with JEO Consulting Group, Inc. was reviewed for the 2021 Water Main Replacement Project. Items discussed: 1) This project will replace water mains on “E” Street from 3rd Ave. to 6th Ave. and along 3rd Ave. from “E” Street to “I” Streets with new 8” PVC water main. 2) Cost of Agreement a) Design \$21,900; b) Bidding \$4,500; c) Construction Admin \$5,900; d) State Revolving Loan Fund Compliance –SRF \$3,000; RPR – Construction Observation for estimate of 32 hours \$4,400; 3) The Agreement had the project from “E” Street from 3rd to 6th Ave. and along 3rd Ave from “E” Street to “G” Street; 4) Clarify if the cost on the Agreement for Professional Services for the project is to end at “I” Street or end at “G” Street as listed in the proposal; 5) Ryan will return with an updated agreement and pricing for the October 13, 2020 board meeting.

Road 12 and Road R Paving Improvements 2021

A Professional Services Agreement with JEO Consulting Group, Inc. in the amount of \$48,900 for Road 12 and Road F Paving Improvements 2021 (CPI Approach at Hwy 6 & County Road 12 & Casey’s approach at Hwy 81 and County Road F) was reviewed. Items discussed: 1) Proposed engineering fees a) Final Design \$44,900; b) Bid Phase Services \$4,000; 2) Cost of proposed services; 3) State Statutes which dictate when engineering services are needed; 4) Portion of Final Design fees and cost for the construction of project can be assessed to Casey’s; 5) Portion of approach by CPI off Hwy 6 - if Neb. Dept. of Transportation (NDOT) will/will not cover cost- Ryan’s experience with NDOT has been cost is paid by municipality not NDOT; however he will verify this information; 6) CPI should be contacted regarding any driveway improvements they may wish to make while the approach is being upgraded; 7) Ryan will return with information for the October 13, 2020 board meeting regarding NDOT participation on the approach and additional information on cost and assessment for Casey’s approach.

FAIRMONT LIBRARY BOARD APPOINTMENT

Grant moved and Klipp seconded to approve the appointment of Ambrea Schumacher to replace Jan Bright on the Fairmont Library Board. Voting aye: Grant, Klipp, Galusha-Chapman, Seggerman and Fintel. Motion approved.

FAIRMONT AGING SERVICE BOARD APPOINTMENT

Fintel moved and Seggerman seconded to approve the appointment of Kris Ekler to replace Donna Atmore Fairmont on Aging Service Board. Voting aye: Fintel, Seggerman, Grant, Klipp and Galusha-Chapman. Motion approved.

BARB SMITH

Barb discussed the following items with the board: 1) Non-treated wood chips in her neighborhood which would harbor termites-Village Marshal Salmon will take photo of property in question and contact Village Attorney Campbell to inquire if the non-treated wood chips are a village code violation; 2) Car parked along curb in front of a residence –Vehicle license is current - Village Marshal Salmon will contact owner and request car be parked behind the house; 3) Inquired if black top streets are to be fixed – Ut. Slocum stated Heine Construction will be in town this fall to work on the asphalt streets; 4) Garbage in trailers and old campers on a neighboring residential lot – a) Marshal Salmon will contact property owner to clean up garbage b) Will verify with Village Attorney Campbell if the campers are licensed and no one living in the campers are a village code violation.

CLAIMS

Seggerman moved and Klipp seconded to pay the following claims: (Claims Abbreviations: Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries; Se, Service; Su, Supplies; Ut, Utilities; CI, Capital Improvement; Tif, Tax Increment

Financing) AFLAC-Sa\$1,121.20; AMERITAS-Sa\$2,764.64;ASSURITY-Sa\$28.42;BLACK HILLS-Ut\$241.10;BLUE CROSS/BLUE SHIELD-Sa\$9,707;BONSAL POOL & SPA-Su\$462.05; BURTON-Ut\$85;COMPLETE MERCHANT SERV-Se\$83.99;DUTTON-LAISSON CO. -Su\$553.40;EAKES-Su\$1,469.82;EFTPS-Sa\$6,550.42;EMC-Se\$297;EXETER LUMBER-Su\$54.50;FAIRMONT LIGHT & WATER-Ut\$4,108.01;FARMERS COOP-Ex\$417.82;FAIRVIEW MANOR-Su\$13.50;FILLMORE CO. COURT-Sa\$673.08;FIRST CONCORD-Sa\$469.40; FIRST NATIONAL BANK-Su,Ex,Se,\$1,977.78;FIRST WIRELESS-Eq\$865; HEARTLAND BANK-Se\$20;HOMEMTOWN LEASING-Se\$281.13;ISS-Re\$96;JE-Se\$16,430;JOHNSON SERVICE CO-Re\$7,890.20;KOPCHOS-Ut\$54;LAWSON PRODUCTS-Su\$168.88;LEAGUE OF NEBR. MUN. UT. SEC.-Ex\$482;LINCOLN WINWATER WORKS CO-Su\$1,310.50;MADISON NATIONAL LIFE-Sa\$34.13; MIKE MOTIS-Su\$80;MIDWEST LAB-Se\$94.50;MIREAU& CO.-Se\$125;NMPP-Se\$575;NEBR. PUBLIC HEALTH LAB.-Se\$386;NEBR, PUBLIC POWER DIST.-Ex\$32,899.64;NEONLINK-Se\$5.20;ONE CALL CONCEPTS-Se\$4.62;PAYROLL-Sa\$25,483.57;PLATTE VALLEY COMM-Re\$288.37;RVW-Ex\$983;PERENNIAL PUBLIC POWER -Ex\$1,927.17;SARGEN DRILLING-Re\$9,996.18;STATE OF NEBR. DEPT. OF REV.-Ex&Sa\$4,037.80;TOYNE-Re\$1,032.50;THE NEBR. SIGNAL-Ex\$8.84; US POST OFFICE-Su\$201;VIAERO-Ut.\$204.04;VERICHECK INC-Se\$30.95WESCO-Su\$29,520; WINDSTREAM-Ut\$786.50;YORK NEWS TIMES-Ex\$68.50;ZITO MEDIA-Ut\$133.59; BOND FUND-BOK FINANCIAL-prin&int.\$15,150; Voting aye: Seggerman, Klipp, Grant, Galusha-Chapman and Fintel. Motion approved.

CORRESPONDENCE

The following correspondence was reviewed: 1)Thank you note from Fillmore Central High School for allowing use of village's ball field for school tournament; 2) Fairmont Housing Authority Payment in Lieu of Taxes (PILOT) form and payment of \$4,115.14 into escrow savings account.

OLD BUSINESS

Resolution #2020-09 Sale of 2001 Dodge Pickup Truck

Fintel moved and Klipp seconded to approve and authorize Resolution #2020-09 Authorize Sale of 2001 Dodge 2500 2 wheel drive V10 Pickup with odometer reading of 125,839 by sealed bids at the October 13, 2020 board meeting. Voting aye: Fintel, Klipp, Grant, Galusha-Chapman and Seggerman. Motion approved. Resolution 2020-09 approved and adopted.

VILLAGE MARSHAL

Marshal Salmon discussed the following items: 1) Unlicensed vehicle letters sent-followed up on vehicles; 2) Grass clippings on roads-warnings have been issued.

UT. REPORT

Ut. Sup. Slocum discussed the following items: 1) Vac trailer received last week-rental for other municipalities will be cost of \$150/hr. which would include operator, pickup and vac trailer; 2) Grinder at lift station working properly; 3) Flows at lift station are down to 33,000 gpd; 4)Heine Construction to begin asphalt repairs in a couple weeks; 5)Gravel for streets will be ordered for spring 2021; 6) North Side Underground Electric -portion of conduit and primary wire has been delivered - project start 2nd week in October.

CLERK'S REPORT

Items discussed: 1) Village Hall will be open as usual 2) LasherFische document imaging software proposal from Bishop Business - Galusha-Chapman moved and Fintel seconded to approve a Scope of Work for LasherFische Cloud from Bishop Business in the amount of \$2,746. Voting aye: Galusha-Chapman, Fintel, Grant, Klipp and Seggerman. Motion approved. The annual subscription for the software is \$1,296; 2) Board meeting laptops will be replaced with tablets when a laptop no longer functions; 3)Bid specifications will be sent out for the Village's commercial insurance package-Village policy renews January 6, 2021.

PAYMENT ARRANGEMENTS

Fintel moved and Seggerman seconded to approve Payment Arrangement Form #319. Voting aye: Fintel, Seggerman, Grant, Klipp and Galusha-Chapman. Motion approved.

ADJOURNMENT

Fintel moved and Klipp seconded to adjourn the meeting at 9:50 p.m. Voting aye: Fintel, Klipp, Grant, Chapman-Galusha and Seggerman. Motion approved.

AARON T. FINTEL, CHAIRPERSON

LINDA J. CARROLL, CMC
CLERK/TREAS.