

REGULAR MEETING OF THE CHAIRPERSON AND BOARD OF TRUSTEES OF
FAIRMONT NEBRASKA

Monday, March 12, 2018

The Regular meeting of the Fairmont Village Board of Trustees was convened in open and public session on Monday, March 12, 2018 at 7:00 p.m. at the Fairmont Village Hall, 635 6th Ave., Fairmont NE. Notice of the meeting was given in advance according to proper notification by posting of meeting notice at Heartland Bank-Fairmont Branch, U.S. Post Office and Fairmont Village Hall. Chairperson Donald A. Moses called the meeting to order. Clerk/Treas. Linda Carroll recorded the minutes. Board members present upon roll call were: Jack D. Slocum, Selina J. West, Aaron T. Fintel and David R. Seggerman. Visitors to the meeting were: Chris & Aislee Grant and Tyler Salmon. Chairperson Moses noted that a copy of the Open Meetings Act was posted in the council meeting room for public inspection and review. Seggerman moved and Fintel seconded to approve the minutes of the February 12, 2018 board meeting. Voting aye: Seggerman, Fintel, Slocum, West and Moses. Motion approved. December 31, 2017 and January 31, 2018 Treasurer's Report was placed on file.

PUBLIC FORUM

There was no one for public forum

CHRIS AND AISLEE GRANT

Chris and Aislee Grant, Grant Built Transportation, visited with the board on their plans for an office building and future improvements/expansion on their property located east of 11th Avenue between "D" Street and "E" Street. Items discussed: 1) Location of office building and set back requirements; 2) Future expansion of business; 3) Annexation of property that is not located in corporate limits-property owner pays for survey of property to be annexed and annexation petition and annexation plat map; 4) Utility service extensions (electric, water and sewer) to allow for office and future expansion; 5) Village engineers, JEO Consulting Group, Inc. will be contacted regarding utility extensions and funding for the extensions; 6) Timeline for building construction, annexation and utility service extensions.

2017 SANITARY SEWER AND WATER SYSTEM IMPROVEMENTS

Pay Application #2

Fintel moved and West seconded to approve Payment Application #2 in the amount of \$29,007.61 to Van Kirk Bros. Contracting for 2017 Sanitary Sewer and Water System Improvements. Voting aye: Fintel, West, Slocum, Seggerman and Moses. Motion approved.

Change Order #1

Seggerman moved and West seconded to approve Change Order #1 in the amount of a decrease of \$20,223.50 to Van Kirk Bros. Contracting for the 2017 Sanitary Sewer and Water System Improvements. Voting aye: Seggerman, West, Slocum, Fintel and Moses. Motion approved.

Certificate of Substantial Completion for Groups A, C1 & C2 with Van Kirk Bros Contracting
Fintel moved and Slocum seconded to approve the Certificate of Substantial Completion for the water and sewer improvements to Casey's Groups A, C1 & C2 with Van Kirk Bros. Contracting

for the 2017 Sanitary Sewer & Water System Improvements. Voting aye: Fintel, Slocum, West, Seggerman and Moses. Motion approved.

SCOPE OF SERVICE WITH JEO CONSULTING, INC. FOR VISION IMPLEMENTATION PLAN

Board reviewed information from JEO Consulting Group, Inc. for strategic planning to complete a Vision Implementation Plan (VIP) for the Village of Fairmont in the amount of \$7,500. The scope of services includes 1) Project Kick-off; 2) Community Strategic Planning Workshop; 3) Adoption of a Strategic Plan; 4) Copies of Strategic Plan. West moved and Slocum seconded to approve an Agreement with JEO Consulting Group, Inc. for a Vision Implementation Plan in the amount of \$7,500. Voting aye: West, Slocum, Fintel, Seggerman and Moses. Motion approved.

CLAIMS

(Claims Abbreviations: Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries; Se, Service; Su, Supplies; Ut, Utilities; CI, Capital Improvement; Tif, Tax Increment Financing. Fintel moved and Moses seconded to pay the following claims: GENERAL FUND: 34 ELECTRIC-Su \$69.93; ACCELERATED REC. SOL.-Sa \$218.05; ADAMS BANK AND TRUST- Tif \$20,880.47; AFLAC-Sa \$818.18; AMERICAN LEGAL-Ex \$650; AMERTIAS-Sa \$2,306.43; ASSURITY-Sa \$28.42; BLACK HILLS-Ut \$1,922.46; BLUE CROSS/BLUE SHIELD-Sa \$4,520; BURTON-Ut \$85; CPI-LANSING-Tif \$6,205.08; CASEY'S-Ex \$109.99; CHEMSEARCH-Su \$545.46; COMPLETE MERCHANT SERVICE-Se \$62.15; DEPT. OF HEALTH & HUMAN SERV.-Ex \$40; DANKO-Su \$543; DIODE TECH.-Re \$80; EAKES OFFICE PROD.-Su \$244.54; EFTPS-Sa \$4,415.16; EMC INS.-Ex \$3,695.01; FARMERS COOP-Ex \$455.41; FAIRMONT LIGHT & WATER-Ut \$3,241.38; FAIRVIEW MANOR-Su \$48.84; FILLMORE COUNTY HOSPITAL-Se \$65; FIRST CONCORD GROUP, INC.-Sa \$442.44; FIRST NATIONAL BANK- Eq, Ex, Ma, Re, Su \$16,873.08; GENEVA TV & APP-Re \$52.75; HEARTLAND BANK-Se \$28.94; HOMETOWN LEASING-Ex \$115; KOPCHOS-Ut \$50; LEAGUE OF NEBR. MUN.-Se \$375; MADISON NATIONAL-Sa \$28.50; NEBR. HEALTH LAB-Se \$15; NEONLINK-Se \$38.20; NEBR. JUDICIAL BRANCH-Sa \$260.59; NEBR. PUBLIC POWER DIST.-Ex \$25,982.06; NICK'S FARM STORE-Re \$41.96; ONE-CALL LOCATES-Se \$8.70; PAYROLL-Sa \$15,000.32; PERENNIAL PUBLIC POWER DIST.-Ex \$1,960.50; REFUND UTILITY DEP.-Misc \$9.90; SARGENT DRILLING-Se \$5,792.46; SCHMADER ELECTRIC-Re \$360; STATE OF NEBR. DEPT. OF REVENUE-Ex & Sa \$3,221.60; THE NEBR. SIGNAL-Ex \$163.58; TYLER SALMON-Misc \$23.65; U S CELLULAR-Ut \$63.80; U S POST OFFICE-Ex \$201; WILLIAM SCHROPFER-Tif \$105.97; BOND FUND-Heartland Bank \$1,288.75; Voting aye: Fintel, Moses, Slocum, West and Seggerman. Motion approved.

CORRESPONDENCE

Board reviewed the following correspondence: 1) League of Nebr. Mun. Legislative Bulletins #7; #8, #9, #10; 2) Fairmont Aging Service February 2018 Income & Expenses and Minutes from February 12, 2018 Fairmont Aging Service board meeting.

OLD BUSINESS

Release of lien on Elizabeth Joyce Leach property located at 545 5th Ave, Fairmont NE

Information from Village Attorney Campbell was reviewed by the board regarding: 1)Release of village's nuisance abatement lien on Elizabeth Joyce Leach property located at 545 5th Ave, Fairmont NE Fairmont, Nebraska (Lots 440-441 Fairmont Original Town, Fairmont Fillmore County, NE) in exchange for the transfer of property to the Village; 2)Title opinion on property by Cottonwood Title; 3)Notice of Public hearing for the village to receive the property once the title opinion is completed; 4) Ordinance to authorize the acquisition of the property; 5)Property Deed to be signed by owners. Slocum moved and Seggerman seconded to release of lien on the Elizabeth Joyce Leach property located at 545 5th Ave, Fairmont, Nebraska (Lots 440-441 Fairmont Original Town, Fairmont Fillmore County, NE) in exchange for the transfer of the property to the Village. Voting aye: Slocum, Seggerman, West, Fintel and Moses. Motion approved.

Swim pool park restrooms

The board reviewed a revised cost proposal from JLC Inc. York NE, for the swim pool park restroom facility including all utilities in the amount of \$94,825. Construction would begin September, 2018. Moses moved and West seconded to approve the March 12, 2018 Cost Proposal for Public Restroom Facility from JLC Inc. in the amount of \$94,825. Voting aye: Moses, West, Slocum and Fintel. Voting no: Seggerman. Motion approved.

MARSHAL REPORT

Village Marshal Tyler Salmon reviewed monthly report: Items discussed: 1) Radar – Village has received a Nebr. Department of Transportation Highway Safety Office Radar Mini-Grant in the amount of \$900.00. Cost to village for Stalker Dual radar unit will be \$1,102.50. West moved and Seggerman seconded to authorize Marshal Salmon to purchase a Stalker dual radar unit. Voting aye: West, Seggerman, Slocum, Fintel and Moses. Motion approved; 2) Building inspector John Hughes will be contacted to review building nuisance abatements; 3)Begin work on revisions for the village's nuisance abatement codes.

EXECUTIVE SESSION

Moses moved and West seconded to convene into executive session at 8:22 p.m. pursuant to Neb. Rev. Stat. 84-1410 in order to prevent needless injury to the reputation of an individual. Voting aye: Moses, West, Slocum, Fintel and Seggerman. Motion approved. Chairperson Moses restated the reason for the closed session was to prevent needless injury to the reputation of an individual and that only that purpose will be discussed in the closed session. Moses moved and Slocum seconded to reconvene into open session at 8:38 p.m. Voting aye: Moses, Slocum, West, Fintel and Seggerman. Motion approved.

UTILITY SUP. REPORT

Board reviewed monthly maintenance report. Items discussed: 1)Estimate from Knoell Construction in the amount of \$4,069.22 for repairs to the equipment shed at the ballfield. Fintel moved and Moses seconded to approve the estimate from Knoell Construction in the amount of \$4,069.22 for repairs to the equipment shed at the ballfield. Voting aye: Fintel, Moses, Slocum, West and Seggerman. Motion approved; 2)Estimate from Knoell Construction in the amount of \$3,278.26 for repairs to the snack shack at the ballfield. General consensus was to have the maintenance personnel remove the snack shack from the ballfield property; 3) Knoell

Construction will be contacted for siding estimate for the east side of the garage located at the corner of 6th Ave & “E St.; 4) Documentation from State of Nebr. Dept. of Health & Human Services which will need to be completed once the slide is installed at the swim pool; 5) Proposal from Precision Signs & Graphics for signage on new village shop in the amount of \$500. Seggerman moved and Slocum seconded to approve the proposal from Precision Signs & Graphics in the amount of \$500 for shop building signage. Voting aye: Seggerman, Slocum, West, Fintel and Moses. Motion approved.

CLERK REPORT

Linda Carroll, Clerk/Treas. reviewed monthly report. Items discussed: 1) Overview of reporting information and record keeping required for the state tax credit for volunteer fire/emergency personnel—this record keeping would need to be done by the fire department; 2) Proposals for updating the village’s cyber security insurance coverage. Board reviewed information on pricing and coverages from EMC - \$922; BCI Insurance Company \$1,706; Axis Insurance Company \$1,834. General consensus of the board was to switch the village’s cyber security coverage from EMC to BCI Insurance Company.

PAYMENT ARRANGEMENT

There were no payment arrangements for utilities

ADJOURNMENT

West moved and Fintel seconded to adjourn the meeting at 9:10 p.m. Voting aye: West, Fintel, Slocum, Seggerman and Moses. Motion approved

The next Regular Meeting will be Monday, April 9, 2018 at 7:00 p.m.

DONALD A MOSES Chairperson

LINDA J. CARROLL, CMC

Clerk/Treas.