

REGULAR MEETING OF THE CHAIRPERSON AND BOARD OF TRUSTEES OF
FAIRMONT NEBRASKA

Monday, February 12, 2018

The Regular meeting of the Fairmont Village Board of Trustees was convened in open and public session on Monday, February 12, 2018 at 7:00 p.m. at the Fairmont Village Hall, 635 6th Ave., Fairmont NE. Notice of the meeting was given in advance according to proper notification by posting of meeting notice at Heartland Bank-Fairmont Branch, U.S. Post Office and Fairmont Village Hall. Chairperson Donald A. Moses called the meeting to order. Clerk/Treas. Linda Carroll recorded the minutes. Board members present upon roll call were: Jack D. Slocum, Selina J. West, Aaron T. Fintel and David R. Seggerman. Visitors to the meeting were: Connie Jo Felton, Wanda Marget, Patt Lentfer, Terry Meier, Tyler Salmon, Dan Slocum, Lynn West and Tami Scheil. Chairperson Moses noted that a copy of the Open Meetings Act was posted in the council meeting room for public inspection and review. Slocum moved and West seconded to approve the minutes of the January 8, 2018 board meeting and January 18, 2018 board meeting. Voting aye: Slocum, West, Fintel Seggerman and Moses. Motion approved.

PUBLIC FORUM

There was no one for public forum

ONE & SIX YEAR STREET PLAN

Open Public Hearing

Chairperson Moses opened the public hearing to receive comments on the One & Six Year Street Plan at 7:06 p.m. The village board reviewed proposed projects: 1) Asphalt overlay on "E" Street from 6th Ave to 9th Ave. 2) Asphalt overlay on "F" Street from 6th Ave to 9th Ave; 3) Storm sewer on 5th Ave. from "D" St. to "I" St.; 4) Clean out of south drainage channel; 5) Paving on 1st – 3rd Ave. Board meeting continued on while public hearing remained open.

TERRY MEIER, JEO CONSULTING GROUP, INC.

Terry Meier, Community Development Specialist, visited with the board regarding: 1) Vision plan –Strategic plan for village which will include public survey, community meeting, focus group/steering committee; 2) Process for planning, strategic issues and identify tier one, tier two and tier three projects; 3) Written strategic plan which outlines how to progress with the plan; 4) Local option sales tax-a) governing body cannot advocated; b) strategic planning can assist with educating public; 5) Scope and fee for JEO Vision Planning will be presented at the March 12, 2018 meeting.

WANDA MARGET, ANNUAL LIBRARY REVIEW

Wanda reviewed the following for the annual library report: 1) Financial information; 2) 231 library cards issues; 3) Children programs; 4) Adult programs; 5) 47,317 items to check out at the library; 6) Computer users; 7) Wanda inquired about insurance supplement plan for village employees who choose Medicare coverage instead of village health/dental insurance – village policy allows this; 8) Current part-time employee can work 24 hours per month and Library board would like to propose an additional 12 hours per month employee to assist with expanding programs--Library board will present a plan for additional 12 hours; 9) Explained certification process and benefits of library certification.

Close One & Six Year Street Plan Hearing

There were no comments on the One & Six Year Street Plan. Chairperson Moses closed the public hearing for the One & Six Year Street Plan Hearing at 8:06 p.m.

Resolution #2018-02

Slocum moved and Seggerman seconded to pass and adopt Resolution #2018-02 approving of the Village of Fairmont One & Six Year Street Plan as presented. Voting aye: Slocum, Seggerman, West, Fintel and Moses. Motion approved. Resolution #2018-02 approved and adopted.

CLAIMS

(Claims Abbreviations: Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries; Se, Service; Su, Supplies; Ut, Utilities; CI, Capital Improvement; Tif, Tax Increment Financing. West moved and Fintel seconded to pay the following claims: GENERAL FUND: 34 ELECTRIC LLC-Su\$455.13; AFLAC-Sa\$818.18; AMERITAS-Sa\$2,306.43; AQUA CHEM INC-Su\$191.68; ASSURITY-Sa\$28.42; BARCO MUNICIPAL PROD.-Su\$245.11; BLACKHILLS ENERGY-Ut\$2,000.42; BLUE CROSS/BLUE SHIELD-Sa\$6,678.10; BOYSCOUT TROOP #175-Se\$100; BURTON ENT.-Ut\$55; CASEY'S-Ex\$20.21; CAT FINANCIAL-Ex\$5,800; COMPLETE MERCHANT SERVICE-Se\$40.35; DATA TECH COMPUTER-Eq\$2,199.95; DIESEL PICKUP-Re\$363.03; DUTTON LAINSON-Su\$8.33; EMC INSURANCE-Ex\$3,695.01; EFTPS-Sa\$4,340.90; FAIRMONT LIGHT & WATER-Ut\$4,374.86; FAIRVIEW MANOR-Su\$13.50; FARMERS COOP-Ex\$237.02; FIRST NATIONAL BANK OMAHA-Ex, Ma, Re, Se, Su\$2,415.30; FILLMORE CENTRAL SCHOOL-Misc\$300; FIRST CONCORD GROUP, INC.-Sa\$639.44; GIRMUS SHOOTING-Eq\$409; HAWKINS-Su\$858.82; HEARTLAND BANK-Ex\$28.82; HEINISCH & LOVEGROVE ESCROW-Ci\$165,330.94; HOMETOWN LEASING-Ex\$115; JEO-Se\$7,768.75; KOPCHOS-Ut\$50; MADISON NATIONAL INS.-Sa\$35.40; MIGHTY MO'S BBQ-Su\$40; NATIONWIDE INS.-Se\$491; NEBR. HEALTH LAB-Se\$15; NEBR. JUDICIAL BRANCH-Sa\$509.76; NEBR PUBLIC POWER-Se&Re\$29,011.36; NEONLINK-Se\$38.60; ONE-CALL LOCATES-Se\$7.95; PAYROLL-Sa\$15,000.32; PERENNIAL-Se\$1,960.58; SARGENT DRILLING-Re\$5,195.77; STANLEY TATRO ENT.-Se\$3,990; STATE OF NEBR. DEPT. OF REV.-Sa&Ex\$3,937.82; T & T REP-Su\$147.54; THE NEBR. SIGNAL-Se\$259.38; U S CELLULAR-Ut\$88.06; U S POST OFFICE-Ex\$201; UT SECTION LEAGUE OF NEBR. MUN.-Misc\$445; WHAT'S HAPPENING-Misc\$400; WINDSTREAM-Ut\$731.39; ZITO MEDIA-Ut\$132.54; BOND FUND: BOK Financial-Se \$750. West, Fintel, Slocum, Seggerman and Moses. Motion approved.

CORRESPONDENCE

Board reviewed the following correspondence: 1) Letter from Midwest Mobile Tech, Inc. informing the board they will be closing off access to a vacated street which they own; 2) Community Connection Newsletter articles; 3) Fillmore County Development Corp January 2018 newsletter; 4) League of Nebr. Municipalities Legislative Bulletins #2, #3, #4, #5, #6; 5) E-mail from Sara Jo Kunert regarding railroad pedestrian crossings and the need for repair of the

crossings. Sara has attempted to contact BNSF but has received no reply; 6) Fairmont Aging Service January 2018 Expenses, Income and minutes from the January 8, 2018 board meeting.

OLD BUSINESS

Swim pool park restrooms

Items discussed: 1) Innovative Contractors price does not include the electric, water & sewer to the proposed restrooms—village maintenance personnel would need to coordinate the utilities with different contractors and due to time constraints on current projects this would not be a feasible option-price needs to be all inclusive; 2) Instead of year around restroom, only have a handicap port a potty available for seasonal use; 3) JLC Inc. will be contacted regarding an updated price from the May 31, 2017 bid which included restrooms and all utilities; 4) \$91,000 was budgeted for restrooms.

EXECUTIVE SESSION

Slocum moved and Moses seconded to convene into executive session at 8:22 p.m. pursuant to Neb. Rev. Stat. 84-1410 in order to prevent needless injury to the reputation of an individual. Voting aye: Slocum, Moses, West, Fintel and Seggerman. Motion approved. Chairperson Moses restated the reason for the closed session was to prevent needless injury to the reputation of an individual and that only that purpose will be discussed in the closed session. Moses moved and West seconded to reconvene into open session at 8:26 p.m. Voting aye: Moses, West, Slocum, Fintel and Seggerman. Motion approved.

MARSHAL REPORT

Village Marshal Tyler Salmon reviewed monthly report: Items discussed: 1) Radar gun; 2) Review police equipment; 3) Door hangers for snow removal.

TAMI SCHEIL, FAIRVIEW MANOR ADMINISTRATOR- GENERATOR PROJECT

Tami reviewed the following information with the board regarding the proposed generator upgrade for the Fairview Manor facility: 1) Scope of service from JEO Consulting Group, Inc. for generator proposal in the amount of \$32,200; 2) Current generator does not run essential services and is 25 years old; 3) Moses moved and West seconded to approve a Professional Services with JEO Consulting Group, Inc. for Emergency Generator Power System Upgrade at Fairview Manor in the amount of \$32,200. Voting aye: Moses, West, Slocum, Fintel and Seggerman. Motion approved.

UTILITY SUP. REPORT

Utility Sup. Lynn West reviewed monthly maintenance report. Items discussed: 1) Generator for well at #931 - \$750.00 annual inspection fee from 3E Electrical Engineering & Equipment; 2) 34 Electric proposal for additional lighting in storage area for LED and also for florescent lighting- florescent lighting will be used; 3) Renewal of lease Skid loader– Fintel moved and West seconded to renew the skid loader lease with NMC for a 12 month period in the amount of \$5,800. Voting aye: Fintel, West, Slocum, Seggerman and Moses. Motion approved; 4) Pool slide ordered; 5) Cement around new slide and pool deck.

CLERK REPORT

Linda Carroll, Clerk/Treas. reviewed monthly report. Items discussed: 1)Freedom Defenders Memorial would be rated by EMC (village's insurance company) as commercial property; 2)Village will be receiving USDA grant funds for any additional expenditures for the Casey's sewer extension; 3)Matt Kalin, JEO Consulting Group, Inc. will be attending the April 9, 2018 board meeting to review annual electric revenue, expenses, rates and capital improvement project; 4)Individual inquired regarding tax increment financing for housing; 5) Reviewed proposals from BOK Financial to transfer Paying Agent and Registrar for bonds from the Village Treasurer of Fairmont to BOK Financial. BOK Financial will also assist the village with various SEC/IRS filing requirements for bonding. Moses moved and Seggerman seconded to approve a Paying Agent and Registrar's Agreement with BOK Financial for \$1,350,000 General Obligation Various Purpose Bonds, Series 2016A. Voting aye: Moses, Seggerman, Slocum, West and Fintel. Motion approved. Slocum moved and West seconded to approve a Paying Agent and Registrar's Agreement with BOK Financial for \$125,000 Public Safety Department Tax Anticipation Bonds, Series 2016. Voting aye: Slocum, West, Fintel, Seggerman and Moses. Motion approved.

2018 POOL EMPLOYMENT

Applications for pool manager, assistant manager and lifeguards were reviewed. Fintel moved and West seconded to hire Wanda Moses as the 2018 Pool Manager and authorize the pool manager to hire 2018 pool employees. Voting aye: Fintel, West, Slocum and Seggerman. Abstain: Moses. Motion approved. West moved and Fintel seconded to hire Dave Seggerman as the 2018 Assistant Pool Manager. Voting aye: West, Fintel, Slocum and Moses. Abstain: Seggerman. Motion approved. Wages will be set at the April 9, 2018 meeting.

PAYMENT ARRANGEMENT

Fintel moved and West seconded to approve Payment Arrangement Form #299. Voting aye: Fintel, West, Slocum, Seggerman and Moses. Motion approved.

ADJOURNMENT

West moved and Fintel seconded to adjourn the meeting at 9:20 p.m. Voting aye: West, Fintel, Slocum, Seggerman and Moses. Motion approved

The next Regular Meeting will be Monday, March 12, 2018 at 7:00 p.m.

DONALD A MOSES Chairperson

LINDA J. CARROLL, CMC

Clerk/Treas.